

Assignment Template:

All materials handed in for grade MUST have the following information either in a header or on a separate cover sheet.

Your name

Your student ID #

Course Name

Instructor's Name

Assignment Title

Your Subtitle (where applicable, as on the Remix or Essay Outline and Essay assignments)

Date Submitted:

ORAL EXAMINATION

Learning Outcomes:

- COMMUNICATE clearly in oral form;
- COMPREHEND/PARSE questions delivered in oral form;
- ORGANIZE concepts, ideas and examples into a coherent response;
- SYNTHESIZE ideas and examples from across the course;
- ARGUE a thesis;
- MANAGE time;
- DEMONSTRATE your knowledge of the course material.

HELPFUL RESOURCES AND EXAMPLES:

Hamilton College Quick Guide to Oral Examinations:

<https://www.hamilton.edu/academics/centers/oralcommunication/guides/how-to-take-an-oral-exam>

Inside Higher Ed blog post on Comprehensive Oral Exams. This post is aimed at graduate students, but the general principles and advice apply to undergraduates too:

<https://www.insidehighered.com/blogs/gradhacker/surviving-oral-comprehensive>

INSTRUCTIONS:

The oral exam is intended to test your knowledge of the course material and is in many ways similar to a written final exam in terms of scope and detail. In the oral exam, you will be asked questions that require you to provide “long form” answers, similar to an essay, that are comparative, argue a thesis and provide clear supporting evidence by way of detailed and accurate reference to the primary texts and relevant supplemental or secondary material.

1. The exam will be 45-60 minutes in duration.
2. The student will meet one-on-one with the instructor during the schedule period.

3. It is up to the student to meet with the instructor to schedule the exam. Ideally, the oral exam would be scheduled during the exam period, but some exceptions may be made, depending on the number of students seeking the oral exam.
4. During the exam, the instructor will take notes and will score the student on a rubric. The rubric may be given to the student in advance of the exam to aid in exam preparation. The graded rubric will be kept on file for one year in case the student wishes to see it.
5. The student is permitted to ask for feedback on their exam performance at the end of the exam, but the grade will be determined after the instructor has had time to review the notes and the rubric. The final grades will be posted in accordance to standard UNBC practice for grade submission.
6. The instructor will ask the student a minimum of THREE (3) substantive questions and additional follow-up questions as time permits.
7. The student may take a brief time (1-2 minutes) after the question is posed to jot notes on the paper provided.
8. The student may ask for clarification of any question posed.
9. This is a CLOSED BOOK exam, but the student will be permitted to bring ONE (1) 8.5"x11" page, double-sided, of notes.
10. Missed exams are subject to UNBC regulations on missed exams.
11. **No exam will be rescheduled for travel reasons** so be sure that you don't schedule travel until you know when your exam will be.

ASSESSMENT:

- Concision, clear language, coherence, organization, time management;
- Tidiness, care for presentation and deportment;
- Detailed reference to the texts;
- Evidence of application of ideas, conceptual tools, definitions etc.;
- Evidence of intellectual commitment and curiosity.